



Political Sign Instructions

Leesville City Ordinance

Sec. 74-402. – Permits, fees and inspection.

(b) *Temporary Permit.* The following signs are permitted for a limited amount of time as provided.

(1) Political signs:

- a. Prior to the erection of any political sign, a temporary sign permit shall be obtained from the code enforcement officer. Such permit shall authorize the erection of all signs pertaining to the candidate or political point of view indicated on the temporary sign permit application. Such application shall also include the dimensions of each sign and the type of materials to be used.
- b. A temporary sign permit for political signs shall allow political signs to be **erected commensurate with the initial qualifying date** for a city, parish, state or federal election and shall require that such signs be removed within seven (7) days following the election. However, they may be allowed to remain displayed between the initial and runoff elections.
- c. Upon completion of the application showing satisfactory compliance with the provisions of this section, **a temporary sign permit for political signs shall be issued at a refundable fee of one thousand dollars (\$1,000)**. If violations of the provisions for a temporary political sign permit do not occur, the permit fee shall be refunded.

Sec. 74-414. – Regulations applying to specific sign structures.

(d) *Political signs.* Political signs shall be erected under the following provisions. Provided, however, that they must comply with [section 74-412](#) as well as any other applicable sections of this article.

- (1) Political signs shall be made of durable materials adequate to withstand any wind loads which might reasonably be experienced and should be maintained in good condition.
- (2) Political signs shall not exceed ten (10) square feet of sign area in residential districts and one hundred (100) square feet of sign area in nonresidential areas.
- (3) It shall be the responsibility of the property owner to remove all political signs from his property within the time specified in this division.
- (4) In nonresidential zoning districts, political signs shall be setback at least five (5) feet from the street right-of-way. In residential districts political signs shall be setback at least ten (10) feet from the edge of the street pavement. (See Example).

Campaign Signs and Polling Places

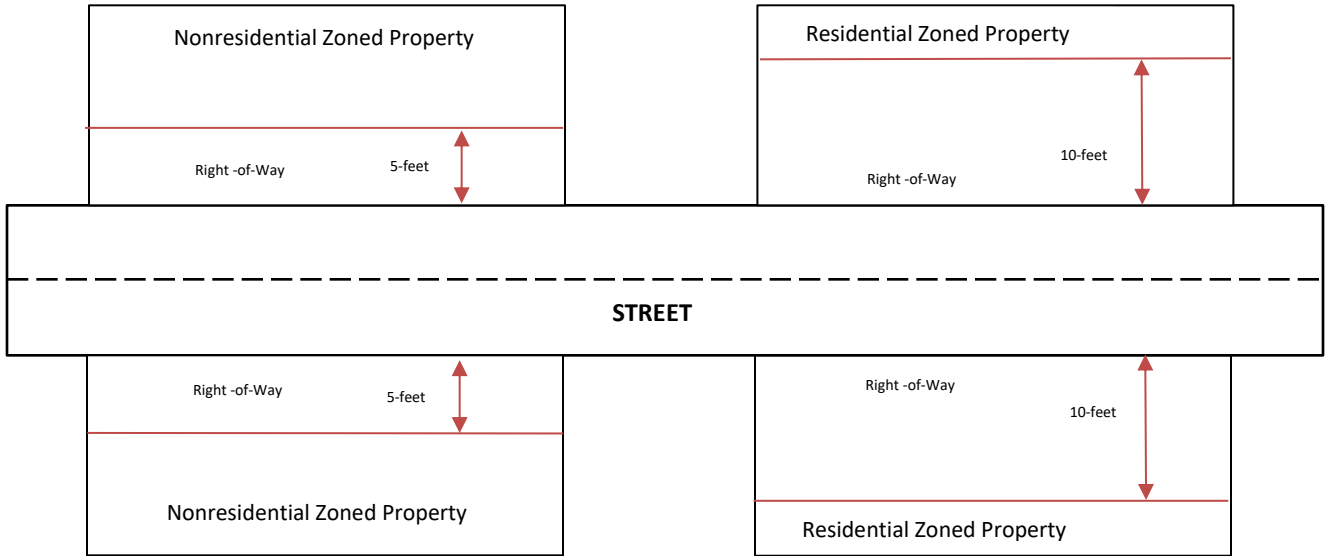
The legislature of Louisiana enacted a 600-foot campaign free zone from the entrance of any polling place from the hours of 6:00 a.m. until 9:00 p.m.

The only exception is for campaign signs on private property. This law applies to early voting locations as well.

The legislature wrote the following public policy statement into law:

“The Legislature of Louisiana recognized that the right to vote is a right that is essential to the effective operation of a democratic government. In order to protect the right of citizens to vote freely for the candidates of their choice, the state has a compelling interest in establishing a zone securing polling locations against a certain conduct and activities, including voter intimidation, election fraud, confusion, and general disorder, that would interfere with the exercise of the right to vote. The legislature, therefore, enacts this Subsection to provide for a six-hundred-foot campaign-free zone around polling places to provide to each voter such an environment in which to exercise his right to vote.” (LA R.S. 18:1462)

Example





Political Sign Temporary Permit Application

Dear Political Candidate –

Please adhere to the rules and regulations outline in the City of Leesville Code of Ordinances (Article IV Signs, Section 74-400 – 74-415) regarding Political Signs.

1. Political signs may be erected commensurate with the initial qualifying date for a city, parish, state, or federal election and shall require that such signs be removed within seven (7) days following the election. However, signs may be allowed to remain displayed between the initial and runoff elections.
2. A refundable fee in the amount of one thousand dollars (\$1,000) is required to be paid upon completion of this application to ensure compliance with the city ordinance concerning political signs. The fee will be refunded if no violations of the provisions of the Temporary Sign Permit for Political Signs occur.
3. Political signs shall be made of durable material adequate to withstand any wind loads which might reasonably be experienced and should be maintained in good condition.
4. Political signs shall not exceed ten (10) square feet of sign area in residential districts, and one hundred (100) square feet of sign area in nonresidential areas.
5. In nonresidential zoning districts, political signs shall be setback at least five (5) feet from the street right-of-way. In residential districts, political signs shall be setback at least ten (10) feet from the edge to the street pavement.

**The City of Leesville wishes you the best of luck in your campaign,
and thanks you for your cooperation in keeping our city clean during the campaign season.**

I have qualified as a candidate for a political office and agree to adhere to the rules and regulations outline in the City of Leesville Code of Ordinances (Article IV, Section 74-400 – 74-415) regarding political signs. I have been furnished with a copy of said ordinance on this date.

Date: _____

Signature of Candidate: _____

Printed Name of Candidate: _____

Address: _____

Mailing Address: _____

Email: _____

Phone: _____

Signature of Accepting City Employee: _____