



APPLICATION FOR DEMOLITION PERMIT PACKET

Demolition Permit Checklist.

- ✓ Completed Application
- ✓ Attach proof of Contractor's Insurance

Requirements Prior to Issuance

Please note the following requirements that the property and/or building owner is required to take care of **BEFORE A DEMOLITION PERMIT CAN BE ISSUED.**

- Contact the Planning Department to apply for a Demolition Permit. This department will coordinate an inspection by Public Works to meet with the applicant at the demolition site to determine how City of Leesville utilities (water, sewer, electricity and drainage) will be secured.
- Contact Louisiana One Call (1-800-272-3020) for utility locations.

Requirements Once Permit is Issued

- All demolition debris must be removed from property.
- Demolition debris cannot be placed on City Right-of-Way
- Any contractor or business which is hired or retained to do or perform demolition work is prohibited from placing demolition debris on or adjacent to city streets, and is required to transport the same to the local Vernon Parish Solid Waste facility.
- All cement pillars, cement slabs, steps, piping, etc. must be removed from property.
- City of Leesville utilities and drainage on property must be secured before demolition is started.
- Any tall grass, heavy brush, or fallen trees must be cleared from property.

Upon completion of demolition, please contact the City of Leesville Planning Department at 337-404-4078 to arrange for inspection of site to ensure that the above requirements have been complied with. Failure to comply may result in charged billed to owner if the city has to complete any of the above requirements.

Signature on application certifies that the applicant has read this application packet in its entirety and agrees to comply with all requirements for demolition.

DEMOLITION PERMIT FEES

Residential:	Permit Fee	\$25.00
	Fee for securing utilities	<u>\$25.00</u>
	TOTAL CHARGES	\$50.00
Commercial:	Permit Fee	\$50.00
	Fee for securing utilities	<u>\$50.00</u>
	TOTAL CHARGES	\$100.00

Additional fees for securing utilities may be charged if necessary.



APPLICATION FOR DEMOLITION PERMIT

Application Fee \$50.00

Internal Use Only

Charge Code: 7950

Price: \$50.00

Date of Application: _____

Address of Demolition: _____

APPLICANT INFORMATION

Applicant Name:	
Address:	
Mailing Address:	
Phone:	Email:

PROPERTY OWNER INFORMATION (IF DIFFERENT FROM APPLICANT)

Property Owner Name:	
Address:	
Mailing Address:	
Phone:	Email:

DEMOLITION CREW INFORMATION

Demolition to be done by:	Contractor	Owner	Other: _____
Name of person(s) demolishing structure:			
If contractor, Bonded Contractor #:			
ATTACH PROOF OF CONTRACTOR INSURANCE			
Mailing Address:			
Phone:			Email:

PROJECT DETAILS

Type of Structure to be demolished:	Residential	Commercial
Description of Structure:		
Number of Structures to be demolished:		

Acknowledgement:

I, the undersigned applicant, hereby attest that I fully understand and agree to comply with all requirements outlined in the demolition permit application, including the submission of necessary documentation, payment of applicable fees, and adherence to the timelines established by the City of Leesville. I also agree to allow an inspection by authorized city officials upon the completion of the demolition to ensure compliance with the approved permit and all applicable laws. Furthermore, I have read and fully understand the relevant city, state, and federal ordinances and regulations regarding the demolition work to be performed and agree to comply with these regulations throughout the project. I affirm that the information provided in this application is true and accurate, and I acknowledge that failure to comply with any of the above may result in permit revocation, fines, or other penalties.

Signature of Applicant

Date

Printed Name of Applicant