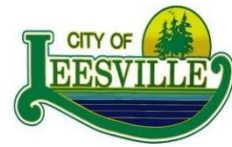


# Leesville Leisure Pool



## Private Party Rental Agreement

Responsible Party's Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Day & Date of Rental \_\_\_\_\_ Time: \_\_\_\_\_

Age of Guests: \_\_\_\_\_ Expected number of Guests: \_\_\_\_\_

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### Leesville Leisure Pool Private Party Rental Policies:

This agreement allows exclusive use of the facility for a maximum of 75 guests, although only 50 swimmers are allowed. All guests must check in at the front office.

#### Fees:

- The total cost for a PRIVATE POOL PARTY is \$250.00.
- A minimum deposit of \$100 is required when making the reservation. This deposit will be used toward the final rental fee.
- For credits, refunds, or changes to rental period, notification must be received by the pool manager no later than 5 days prior to scheduled rental, otherwise the deposit will be forfeited.
- Rental fees must be paid in full before anyone is allowed into the pool.

#### Behavior:

- In addition to the policies listed in this document, all participating guests of the pool party are required to obey and respect the established and posted rules of the Leesville Leisure Pool. Any person is subject to removal for violation of pool rules.
- Lifeguards will have ABSOLUTE AUTHORITY over all safety issues concerning pool patrons. A minimum of two lifeguards will be on duty for all rentals.
- No toys and/or floating devices are allowed.
- Food, non-alcoholic beverages and tables may be brought in for the party. Food and drinks are allowed in designated areas only. No glass containers are allowed. Barbecue grills may not be brought into the pool area for any reason. ALCOHOL IS STRICTLY PROHIBITED!
- Parking on the grass surrounding the pool area is strictly prohibited. All guests are required to park in the lot adjacent to and in front of the pool.
- All paper and waste shall be deposited in trash receptacles in order to keep facility neat and clean.
- Responsibility for damage to or maintenance of facilities resulting from usage beyond normal wear will be assumed by the individual, group, or organization reserving the pool facility.
- It is the responsible party's obligation to assure that all guests leave the pool area promptly at the end of the pool rental to allow for proper maintenance and closure of the facility.

**Refunds:**

- In the event of inclement weather, management will contact the responsible party prior to the time of rental and either reschedule the event or, if preferred, submit a request for a refund.
- In the event of unforeseen inclement weather during the party, the lifeguard team will follow appropriate safety protocol. There will be NO REFUNDS if a party has passed the first 30 minutes of the scheduled event.

**Additional:**

- Renter MAY NOT use the facility to generate income; i.e., renting the facility and then charging guests admission fees.
- Renter MAY NOT advertise the rental or party event as being sponsored by the City of Leesville.

**I have read, and will take with me, a copy of the Leesville Leisure Pool Private Party Rental Policies and agree to abide by all rules and regulations.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Total Cost:                          \$250.00    

Deposit (Minimum \$100.00): \_\_\_\_\_ Date Paid: \_\_\_\_\_

Amount Due:                      \_\_\_\_\_ Date Paid: \_\_\_\_\_

Approved by (Pool Manager/Designee): \_\_\_\_\_

Special Instructions / Conditions of Use: \_\_\_\_\_

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