

PUBLIC MEETING MINUTES

April 8, 2019

Call to Order by Mayor Allen at 3:02 p.m.

Invocation by Elder Leroy Stokes

Pledge by Councilwoman Kennedy

Roll Call: 6 present - Councilmembers: Robertson, Kennedy, Ybarra, Guess, Shapkoff and Mayor Allen and 1 absent – Thomas (Deceased).

Mayor Pro Tempore, Alice Guess assumed charge of the agenda.

Minutes of March 25, 2019 - To accept the minutes was moved by Councilmember Ybarra and seconded by Councilmember Kennedy. Motion passed.

Monthly Bills for April 8, 2019 - To accept the monthly bills was moved by Councilmember Ybarra and seconded by Councilmember Robertson. Motion passed.

Pay Requests:

Moved by Councilmember Shapkoff, seconded by Councilmember Kennedy to approve Pay Requests A. Motion passed.

A. Leesville DWRLF	M.A. Project No. A812037		
NCMC, LLC	Pay Estimate No. 6		\$69,044.59

Moved by Councilmember Robertson, seconded by Councilmember Ybarra to approve Pay Requests B. Motion passed.

B. 17-18 Street Rehabilitation	M.A. Project No. B617045		
Williams Equipment Services, LLC	Pay Estimate No. 9		\$36,735.53
Geotechnical Testing Lab	Invoice No. 218538-319		\$763.00
Tanner Heavy Equipment – Phase 2	Pay Estimate No. 3		\$32,503.75

Moved by Councilmember Kennedy, seconded by Councilmember Shapkoff to approve Pay Requests C. Motion passed.

C. South Runway Safety Area Improvements	LDOTD Project No. H.0120002		
Pan American Engineers	Invoice No. 25512		\$6,061.00

City Engineer Update - Mark McCarty updated the council on the Elevated Water Storage Tanks and University Parkway. Detailed status report available.

Mayor Allen regained charge of the agenda.

Mayor Allen asked for a motion to amend the agenda to add a resolution to officially vacate the seat of Councilman – At – Large William Thomas and recommended to appoint Linda Thomas to fill that vacancy until a Special Election has been called. No public comments were given. The motion was moved by Councilmember Kennedy and seconded by Councilmember Robertson. Motion passed with the following roll call votes: Robertson – Yes, Kennedy – Yes, Ybarra – Yes, Shapkoff – Yes, Guess – Yes, Thomas – Deceased, and Mayor Allen – Yes.

8A. A resolution for the City of Leesville to officially vacate the seat of Council – At – Large William Thomas and appoint Linda Thomas to fill that vacancy until a Special Election has been called. The motion to approve the resolution was moved by Councilmember Ybarra and seconded by Councilmember Kennedy. Motion passed with the following roll call: Robertson – Yes, Kennedy – Yes, Ybarra – Yes, Shapkoff – Yes, Guess –

Yes, Thomas – Deceased, and Mayor Allen – Yes. No public comments were made on this item.

Mayor Pro Tempore, Alice Guess, was given back charge of the agenda.

Moved by Councilmember Ybarra, seconded by Councilmember Robertson to approve a Resolution 29 of 2019. Motion passed with no public comments.

Resolution 29 of 2019 – A resolution for the City Council to adopt a revised and updated Personnel and Policy Procedure Manual.

Moved by Councilmember Ybarra, seconded by Councilmember Kennedy to approve Resolution 30 of 2019. Motion passed with no public comments.

Resolution 30 of 2019 – A resolution for the City Council to authorize the Mayor to sign and execute a certain contract agreement by and between the City of Leesville and Griner Drilling Service, Inc. for the Screen Washing & Inspection for Well 16.

Moved by Councilmember Kennedy, seconded by Councilmember Ybarra to approve Resolution 31 of 2019. Motion passed with no public comments.

Resolution 31 of 2019 – A resolution for the City Council to authorize the Mayor, Rick Allen, City Administrator, Patti Larney, Finance Director, Nicole Merlino to request for payments; City Clerk, Sonny Harrell to verify correctness of each signatures; and Merchants & Farmers Bank & Trust Company is hereby designated as the official depository of all LCDBG funds and assure compliance with other matters thereof.

Moved to amend agenda to edit Resolution 32 of 2019 to read as *A resolution for the City Council to approve and accept completion of the South Runway Safety Area Improvement Project and Small Scale Master Plan at the municipal airport.* No public comments were made. Moved by Councilmember Robertson and seconded by Councilmember Ybarra. Motion passed with no public comments.

Moved by Councilmember Kennedy, seconded by Councilmember Robertson to approve Resolution 32 of 2019. Motion passed with no public comments.

Resolution 32 of 2019 – A resolution for the City Council to approve and accept completion of the South Runway Safety Area Improvement Project and Small Scale Master Plan at the municipal airport.

Moved by Councilmember Robertson, seconded by Councilmember Ybarra to approve Resolution 33 of 2019. Motion passed with no public comments.

Resolution 33 of 2019 – A resolution for the City Council to duly authorize the Mayor to sign and execute an IGSA by and between the City of Leesville and the United States Army Garrison at Fort Polk , LA for the purpose of performing additional support service in the form of vegetation control at Alligator Lake Park.

City Administrator – Patti Larney stated the home-going service for William Thomas was beautiful and asked to send prayers to the family, thanked Grant for his hard work at Polk Theatre, and April 19th – Good Friday – offices will be closed.

City Attorney – Max Antony informed the council to look for amendments to the City Charter in the near future.

Council Member Comments – Collectively, the council extended their condolences and prayers to the family of Councilman Thomas and thanked everyone for their hard work around the city. Councilman Robertson reminded everyone that the Mayor constantly works behind the scenes for the city's growth and development especially in forming IGSA partnerships. No other pertinent comments were made regarding city business.

No public comments were made.

Mayor's Comment – No comment.

Motion to adjourn this regular session was moved by Councilmember Ybarra and seconded by Councilmember Robertson at 3:24 p.m. Motion passed.

/S/Sonny Harrell
City Clerk

/S/Rick Allen
Mayor

