

# PUBLIC MEETING MINUTES

March 11, 2019

**Call to Order** by Mayor Allen at 3:05 p.m.

**Invocation** by Elder Leroy Stokes

**Pledge** by Mr. Max Antony

**Roll Call:** 6 present - Councilmembers: Robertson, Kennedy, Ybarra, Shapkoff, Guess, Mayor Allen and Thomas and 1 absent - Thomas.

**Minutes of February 11 and February 25, 2019** - to accept the minutes was moved by Councilmember Guess and seconded by Councilmember Robertson. Motion passed.

**Monthly Bills for February 11 and February 25, 2019 were presented by Alex Morris.** To accept the monthly bills was moved by Councilmember Shapkoff and seconded by Councilmember Kennedy. Motion passed.

**Financial Report was presented by Nicole Merlino.** To accept the financial report was moved by Councilmember Shapkoff and seconded by Councilmember Robertson. Motion passed.

No representative from the Mayor's Women's Commission was present.

## Pay Requests:

Moved by Councilmember Kennedy, seconded by Councilmember Guess to approve Pay Requests A. Motion passed.

A. Vernon Parish Clerk of Court	South Runway Safety Area Improvements
Misc. Cost – Recording Fees	Project No. H.013294
Invoice No. 2018-82977	\$310.00

Moved by Councilmember Guess, seconded by Councilmember Shapkoff to approve Pay Requests B. Motion passed.

B. Meyer & Associates, Inc.	Boone Street Emergency Sewer Relocation
DA Basic Engineering Services	Project No. A918009
Invoice No. 28228	\$769.79
For Period Ending:	January 31, 2019

Moved by Councilmember Kennedy, seconded by Councilmember Ybarra to approve Pay Requests C. Motion passed.

C. Meyer & Associates, Inc.	Leesville DWRLF Water Improvements
DF 2 <sup>nd</sup> Ground Storage Tank for N Water Plant	Project No. A812037
Invoice No. 28227	\$1,608.06
For Period Ending:	January 31, 2019

Moved by Councilmember Guess, seconded by Councilmember Ybarra to approve Pay Requests D. Motion passed.

D. Meyer & Associates, Inc.	Leesville DWRLF Water Improvements
F10F RPR – Contract F – 2 <sup>nd</sup> Ground Storage Tank	Project No. A812037
Invoice No. 28226	\$1,705.00
For Period Ending:	January 31, 2019

Moved by Councilmember Kennedy, seconded by Councilmember Robertson to approve Pay Requests E. Motion passed.

E. Blueprint & Copy Service	Leesville DWRLF Water Improvements
A05 Print & Reproduction Costs	Project No. A812037
Invoice Nos. 5855 and 5858	\$385.30
For Period Ending:	January 31, 2019

Moved by Councilmember Guess, seconded by Councilmember Ybarra to approve Pay Requests F. Motion passed.

F. NCMC LLC	Leesville DWRLF Water Improvements
KF Construction – Ground Storage Tank	Project No. A812037
Pay Estimate No. 5	\$30,435.38
For Period Ending:	February 28, 2019

Moved by Councilmember Robertson, seconded by Councilmember Guess to approve Pay Requests G. Motion passed.

G. Williams Equipment Services LLC	17-18 Street Rehabilitation
KA Construction – Phase I	Project No. B617045
Pay Estimate No. 8	\$39,353.75
For Period Ending:	January 31, 2019

Moved by Councilmember Kennedy, seconded by Councilmember Shapkoff to approve Pay Requests H. Motion passed.

H. Geotechnical Testing Lab	17-18 Street Rehabilitation
F03B QA – Contract B	Project No. B617045
Invoice No. 218538-219	\$506.00
For Period Ending:	January 31, 2019

Moved by Councilmember Guess, seconded by Councilmember Robertson to approve Pay Requests I. Motion passed.

I. Meyer & Associates Inc.	17-18 Street Rehabilitation
F01A RPR Inspection Services – Phase I	Project No. B617045
Invoice No. 28265	\$312.00
For Period Ending:	January 31, 2019

Moved by Councilmember Shapkoff, seconded by Councilmember Kennedy to approve Pay Requests J. Motion passed.

J. Meyer & Associates Inc.	17-18 Street Rehabilitation
F01B RPR Inspection Services – Phase I	Project No. B617045
Invoice No. 28266	\$2,340.00
For Period Ending:	January 31, 2019

Moved by Councilmember Shapkoff, seconded by Councilmember Kennedy to approve Pay Requests K. Motion passed.

K. Tanner Heavy Equipment Co.	17-18- Street Rehabilitation
KB Construction – Phase II	Project No. B617045
Pay Estimate No. 2	\$58,053.60
For Period Ending:	January 31, 2019

**City Engineer Update** - Mark McCarty absent. Byron Racca updated the council on the current projects to include but not limited to Street Rehab – Phase I and Phase II, Ground Storage Tanks, University Parkway, Water Tank Rehab, and Boone Street. See update report.

Moved by Councilmember Robertson, seconded by Councilmember Shapkoff to approve Resolution 11 of 2019. Motion passed.

**Resolution 11 of 2019** – A resolution for council approval to adopt the revised building permit fees schedule for the City of Leesville.

Moved by Councilmember Robertson, seconded by Councilmember Ybarra to approve Resolution 12 of 2019. Motion passed.

**Resolution 12 of 2019** - A resolution to authorize the City of Leesville to enter into an Intergovernmental Service Agreement with the Vernon Parish Police Jury for the demolitions of buildings and removal of debris described herein.

Moved by Councilmember Shapkoff, seconded by Councilmember Guess to approve Resolution 13 of 2019. Motion passed.

**Resolution 13 of 2019** - A resolution to authorize the City of Leesville to enter into an Intergovernmental Service Agreement to authorize the Vernon Parish Police Jury to assist with future demolitions of buildings and removal of debris.

Moved by Councilmember Robertson, seconded by Councilmember Kennedy to approve Resolution 14 of 2019. Motion passed.

**Resolution 14 of 2019** – A resolution to authorize the City of Leesville to enter into a Cooperative Endeavor Agreement with Aquanette, LLC in order to secure pool management service for the Leesville Leisure Pool; to authorize the execution of certain documents in connection with said services; and provide for other matters in connection therewith.

Moved by Councilmember Ybarra, seconded by Councilmember Kennedy to approve Resolution 15 of 2019. Motion passed.

**Resolution 15 of 2019** – A resolution to authorize the Mayor to accept the proposal submitted by Communication Construction Services, Inc. d/b/a American Warrior Networks in order to secure installation and ongoing services related to internet access bandwidth at the City of Leesville FPVC, Building 3601 at Fort Polk; to authorize the execution of certain documents in connection with said work and services; and providing for other matters in connection therewith.

Moved by Councilmember Robertson, seconded by Councilmember Guess to approve Resolution 16 of 2019. Motion passed.

**Resolution 16 of 2019** – A resolution to authorize the City of Leesville to set an updated car allowance for the City Administrator.

Moved by Councilmember Kennedy, seconded by Councilmember Guess to approve Resolution 17 of 2019. Motion passed.

**Resolution 17 of 2019** – A resolution for the Leesville City Council to approve the LA Municipal Water Pollution Prevention Plan of 2018 and adhere to and execute all directives outlined herein.

Moved by Councilmember Ybarra, seconded by Councilmember Kennedy to table Resolution 18 of 2019. Motion passed with roll call.

Roll Call Vote: Yeas: Ybarra, Kennedy, Robertson, Shapkoff, Guess, Mayor Allen; Nays: 0; Abstain: 0; and Absent: Thomas

**Resolution 18 of 2019** – A resolution for the City Council to grant a 90 day stay of demolition of condemned property located at 813 Dennis Avenue.

Moved by Councilmember Ybarra, seconded by Councilmember Robertson to approve Resolution 19 of 2019. Motion passed.

**Resolution 19 of 2019** – A resolution for Mayor and City Council to approve Change Order No. 2 regarding the Ground Storage Water Tank at the North Water Plant.

Moved by Councilmember Shapkoff, seconded by Councilmember Guess to approve Resolution 20 of 2019. Motion passed.

**Resolution 20 of 2019** – A resolution to approve reimbursements for Councilmembers travel expenses for the 2019 ADC Conference held in Miami, FL.

Moved by Councilmember Robertson, seconded by Councilmember Shapkoff to approve Resolution 21 of 2019. Motion passed.

**Resolution 21 of 2019** – A resolution to approve and authorize the City of Leesville to execute an engineering agreement with Meyer & Associates, Inc. for the Rehabilitation of Sewer Crossings funded by LCDBG Program.

Moved by Councilmember Robertson, seconded by Councilmember Shapkoff to approve Resolution 22 of 2019. Motion passed.

**Resolution 22 of 2019** – A resolution to enter into FY 2018-2019 grant contract between the City of Leesville and State of Louisiana – Division of Administration to expend grant funds.

**City Administrator** – Patti Larney updated the council on the KCS 171 N. Railroad maintenance on the underpass; suggest that volunteers need to be recognized for their service to the City, and commended all the departments for their hard work.

**City Attorney** – Max Antony updated the council on current legal issues involving Twin Lakes vs City of Leesville regarding property tax disputes.

**Council Member Comments** – Councilwoman Kennedy inquired research on grants to fund playground equipment in city parks. Councilman Robertson advised 4<sup>th</sup> and Harriet Streets were still holding water and request assessment Ricky West and city engineer to address issue and asked to specify detour for the 171 N. underpass maintenance. Councilman Shapkoff also inputted that 11<sup>th</sup> Street was accumulating water as well and requested assessment. No other pertinent comments were made regarding city business.

**No public comments were made.**

**Mayor's Comment** – Reminded everyone of the town hall meeting this evening at 5p.m.

Moved to adjourn this regular session was by Councilmember Guess and seconded by Councilmember Ybarra at 4:48 p.m. Motion passed.

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/S/Sonny Harrell  
City Clerk

/S/Rick Allen  
Mayor