

City of Leesville met in regular session on May 23rd, 2016 at 3:00 p.m., at City Hall, Leesville, Louisiana. The pledge was given by Councilman Thomas and the invocation was given by Mr. Stokes, MLK Supervisor.

A roll call revealed the following members were present:

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| District 1 | Chris Robertson | Present |
| District 2 | Willie Mae Kennedy | Present |
| District 3 | Danny Dowd | Present |
| District 4 | Tony Shapkoff | Present |
| Councilwoman at large | Alice Guess | Present |
| Councilman at large | William Thomas | Present |
| Mayor | Rick Allen | Present |

Moved by Councilwoman Guess, seconded by Councilman Dowd, to approve the May 9th 2016 City Council Minutes. Motion passed.

At this time, Stacy Lewis, Accounts Payable, presented the monthly bills to the Council. She explained that there was a decrease of \$3,128.66. They thanked her. Moved by Councilman Shapkoff, seconded by Councilman Robertson, to approve the Monthly Bills. Motion passed.

At this time, Juretta Stewart, presented the financials to the Council. She explained the City is 10 months in to the fiscal year. Operating revenues are being collected at 83% and expenditures are being collected at 69% of budgeted amounts. The City's operating income is a surplus of \$2,177,764 as of April 30, 2016. She asked if there was any question to please email Alice Eddington, Finance Director, and she would answer any questions when she returned to the office. They thanked her. Moved by Councilman Robertson, seconded by Councilwoman Kennedy to approve the financials. Motion Passed.

At this time, Mayor Allen presented a proclamation to Lorna Hanes in honor of her retirement and honored for her all of her time and dedication to the City.

At this time, Mayor Allen presented Officer Brock Moses with a certificate of recognition for his accomplishment in graduating the police academy with academic honors.

Next, Mayor Allen presented the pay requests:

Moved by Councilman Shapkoff, Seconded by Councilman Robertson to approve pay request A. Motion passed.

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| A. Apeck Construction, LLC | Leesville DWRLF Water Improvements |
| KG Construction-US 171 Water Line Replacement | \$8,100.66 |
| For Period Ending 4/30/16 Pay Estimate No. 2 | |

Moved by Councilman Thomas, Seconded by Councilwoman Kennedy to approve pay request B. Motion passed

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| B. Geoengineers, Inc. | Fertita Blvd./Street Rehabilitation-Phase 1 |
| B05 Geotechnical Investigations | \$1,575.00 |
| For Period Ending 4/30/16 Invoice No. 0140138 | |

Moved by Councilwoman Guess, Seconded by Councilman Thomas to approve pay request C. Motion passed.

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| C. Geotechnical Testing Laboratory, Inc. | Pavement Corings |
| Contractor Invoice No. 04-16-056 | |

Moved by Councilman Guess, Seconded by Councilman Shapkoff to approve pay request D. Motion passed.

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| D. Pan American Engineers, LLC | Perliminary Expenses, Engineering Basic Service |
| Contractor Invoice No. 21019 | |

Moved by Councilwoman Kennedy, Seconded by Councilwoman Guess to approve pay request E. Motion passed.

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|--------------------------------|------------------------|
| E. Pan American Engineers, LLC | Miscellaneous Services |
| Contractor Invoice No. 21020 | \$3,377.00 |

At this time, Mayor Allen opened the discussion of condemnation review of a mobile home, located at 801 Nona Street, Leesville, LA 71446. This structure is located in District 2, and under Councilwoman Kennedy’s recommendation the council gave 90 days for the structure to be removed. Moved by Councilwoman Guess, and seconded by Councilman Dowd. Motion Passed.

At this time, Mayor Allen opened the discussion of condemnation review of wood-framed, brick-clad structure, located at 308 North 5th Street, Leesville, LA 71446. This structure is located in District 1, and under Councilman Robertson’s recommendation the council gave 90 days for the structure to be removed. Moved by Councilwoman Guess, and seconded by Councilman Shapkoff. Motion Passed.

INTRODUCTION OF ORDINANCE NO. 6 OF 2016

Mayor Allen opened the **Introduction of Ordinance No. 6 of 2016.**

Motion passed through roll call vote:

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| District 1 | Chris Robertson | Yea |
| District 2 | Willie Mae Kennedy | Yea |
| District 3 | Danny Dowd | Yea |
| District 4 | Tony Shapkoff | Yea |
| Councilwoman at large | Alice Guess | Yea |
| Councilman at large | William Thomas | Yea |
| Mayor | Rick Allen | Yea |

INTRODUCTION OF ORDINANCE NO. 6 of 2016

An ordinance adopting the 2015-2016 Amended Budget and the 2016-2017 Fiscal’s Year’s Operating Budget for the City of Leesville.

WHEREAS, the Charter of the City of Leesville and State Law requires the adoption of an annual budget; and

WHEREAS, the City Administrator, in conjunction with the Finance Director, prepared an amendment to the 2015-2016 Fiscal Year Operating Budget based on information from preliminary audit reports in order to establish a viable and balanced budget for the City.

THEREFORE BE IT ORDAINED, by the City Council of the City of Leesville, Louisiana in regular session convened that;

Section I: The attached detailed estimate of revenues as reflected in the summary statement and such other fiscal exhibits and information as required by R.S. 39:1301 et seq., Louisiana Local Government Budget Act, be and the same is hereby adopted to serve as the Budget of Revenues for the City of Leesville for the fiscal year 1 July 2016 to 30 June 2017.

Section II: The attached detailed statement of anticipated expenditures as reflected in the summary statement and such other fiscal exhibits and information as required by R.S. 39:1301 et seq., Louisiana Local Government Budget Act, be and the same is hereby adopted to serve as the Budget of Expenditures of the City of Leesville for the fiscal year 1 July 2016 to 30 June 2017.

Section III: The adoption of the Budget Expenditures as reflected in the attached line item budget containing object expenditure classifications shall be declared to be the appropriation of amounts set therein as established in each budget classification by object of expenditure.

Section IV: The amounts appropriated for all accounts shall not exceed the amounts fixed thereof in the Budget of Expenditures. Nothing contained in this section shall be construed to prohibit the governing authority from amending or making an appropriation to and for a contingent fund to be used in case of emergency.

Section V: the City Administrator and the Finance Director recommend this amendment after careful consideration to meet the requirement to propose and approve a balanced budget suitable for the means of the City.

WHEREAS, the proposed amended Operating Budget for Fiscal Year 2015-2016 is available for public review at the Leesville Municipal Annex; and

WHEREAS, the proposed Fiscal Year 2016-2017 Budget is available for public review at the Leesville Municipal Annex; and

WHEREAS, the ordinance was introduced on the 23rd day of May 2016 during a regular scheduled meeting.

WHEREAS, the public hearing of this ordinance will be conducted on the 13th day of June 2016.

This ordinance will be adopted on the 13th day of June 2016 during a regular scheduled meeting by the following vote:

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| Chris Robertson: | yea |
| Willie Mae Kennedy: | yea |
| Danny Dowd: | yea |
| Tony Shapkoff: | yea |
| Alice Guess: | yea |
| William Thomas: | yea |
| Mayor Rick Allen | yea |

/s/Rick Allen, Mayor

ATTEST:

/s/Nikki Howe, City Clerk

Moved by Councilwoman Kennedy, Seconded by Councilman Robertson to approve **Resolution 22 of 2016**.

Resolution No. 22 of 2016 Mayor and the City Council to approve the application for a class “A” retail alcoholic beverage permit for Festival Taco Inc.

City Administrator, Willie Banks, thanked the council for allowing him to come back into the City to serve as the interim administrator for the time being.

City Engineer, Mark McCarty, announced that the water line on 171 at Pizza Hut had been pressure tested and tie-ins have not been made because the existing line has not been able to be located near Boone to make the main connection. The contractor will begin flushing the lines for the University Parkway Water System and the installation of the 12 inch water line has been completed.

Chamber Update, Ann Causey, announced May was the month of giving back to the community, and 5 \$1,000.00 scholarships were given out for graduating seniors. Also new directories will be available with contact information for all chamber members. Also the chamber is asking for feedback for the first completed year of the adopt a school program.

Vernon Parish Tourism Update, John Crook, thanked the City for all the involvement and help with Mayfest, he also gave special recognition to Caitlin Chelette, Kimberly Beery, and Tammy Sharp for their dedication to Mayfest. He announced this was the largest festival yet, and the planning process for next year is already started.

City Council Members Closing Comments:

Councilwoman Guess- Welcomed Mr. Banks back, and welcomed Officer Moses as well as congratulated him for his academic honors in the academy.

Councilman Dowd – Thanked Mr. Banks for coming back to the City, as well as congratulated and welcomed Officer Moses.

Councilman Robertson- Welcomed Mr. Banks, as well as Officer Moses. He also gave recognition to Debbie Clark, Vernon Parish Teacher, for her retirement as well as thanked all the local educators.

Councilwoman Kennedy- Congratulated Officer Moses, and thanked Mr. Banks for coming back.

Councilman Shapkoff- Thanked Mr. Banks and welcomed Officer Moses. Also asked again for the gutters and street drains to be worked on and cleaned.

Councilman Thomas – Thanked everyone for coming to today’s meeting and thanked Mr. Banks for coming stepping in as the interim and also welcomed Officer Moses to the police department.

Mayors Comments – announced that the water department has not done cutoffs in 6 months and that 158 customers were called and informed of possible disconnection, 66 customers paid and the remaining will be cut off before Tuesday. Mayor Allen also announced the Leesville Police Department is now fully staffed! He also congratulated all the academy graduates and welcomed them to the police department.

There being no further business to come before the Council, it was moved by Councilman Thomas, and seconded by Councilman Dowd, to adjourn the regular session at 3:45 p.m. Motion Passed.

/S/Nikki Howe
City Clerk

/S/Rick Allen
Mayor